

Evolving TecNologies and Enterprise Development Company Ltd. (e Teck)

Annual Schedule of Planned Procurement Activities for the fiscal year October 2024 to September 2025

Date Published: 2024/12/05

Version: #1

No.	Project Number	Project Name	UNSPS Code (Level 3)	Brief Description	Proposed date for Issue of Bidding Documents	Expected Delivery/ Completion Date	Estimated Project Duration (for works and services)	Procurement Method	Standstill period (if applicable) – No. of days	Contract Type	Department
1		Structural Upgrades (Central Lobby Area) at Magdalena Grand Beach & Golf Resort	72121103	In the lobby area besides the issue of water intrusion, there is also the notable damage to the major structural elements (reinforced concrete (RC) columns and beams). The intended works should address these structural issues in the lobby area and preserve the overall structural integrity of the building.	21-Nov-24	21-Aug-25	6 Months	Public	10	Yellow Book (Design-Build)	Capital Projects
2		Consultancy for FIDIC Engineer Services for Structural Upgrades to the Lobby Area Adjacent to the Grand Staircase at Magdalena Grand Beach and Golf Resort	80101606	With the commencement of the structural upgrades to the Resort (including the Central lobby and the breezeways) there is a need for Structural Engineering Consultancy services, the services of a FIDIC Engineer and site supervision. In summary the selected consultant's scope would include, but not be limited to the following: <ul style="list-style-type: none"> Act as the conduit of information among the Contractor and Employer. Review all contract documents inclusive of signed contract. Review proposed designs. Review progress, monitor performance of the Contractor and respond to the Contractor in accordance with the conditions of contract between the Employer and the Contractor Monitor works being undertaken by the contractor to ensure works are being executed in accordance with approved designs. Manage all contract related matters and general contract administration duties associated with the project. 	28-Nov-24	21-Aug-25	6 months	Public	N/A	White Book (Client/Consultant Model Services Agreement)	Capital Projects
3		Consultancy for Quantity Surveying Services, Upgrades at the Magdalena Grand Beach and Golf Resort	81101526	With the commencement of more substantial upgrades to the Resort quantity surveying services are required to monitor and control the projects and adequately management of all costs related to the projects, with a view to minimizing the costs of the project and enhance value for money.	28-Nov-24	21-Aug-25	6 months	Public	N/A	White Book (Client/Consultant Model Services Agreement)	Capital Projects
4		Consultancy for MEP Engineering Services, eTeck Flagship Building	81101608	Mechanical design and analysis services related to the HVAC system at Flagship Building.	3-Dec-24	3-Sep-25	6 Months	Public	N/A	White Book (Client/Consultant Model Services Agreement)	Capital Projects
5		Tender for the Upgrades to the Electrical System at the Magdalena Grand Beach and Golf Resort, Tobago	72151524	The electrical system upgrade at the Resort includes key improvements to enhance performance and safety: Power Transformer: Ensures reliable electrical supply. Grounding: Improves safety by reducing electrical hazards. Lighting: Upgrades for energy efficiency and better visibility. Electrical Infrastructure (Raceways, Boxes, etc.): Organizes wiring for safety and efficiency. Wiring Devices: Replaces outdated components for better performance. Switching & Protection Devices: Enhances safety and reliability. Panel Boards: Optimizes power control and distribution. Wires & Cables: Updates for improved capacity and efficiency. Fire Detection & Alarm: Upgrades to meet safety standards. Structured Cabling System: Modernizes communication systems. CATV System Wiring: Improves media and TV distribution. CCTV System: Strengthens security with advanced surveillance. Public Address & Audio System: Enhances communication and guest experience. These upgrades are essential for improving safety, operational efficiency, and guest satisfaction, ensuring the Resort's long-term success.	5-Dec-24	3-Sep-25	6 months	Public	10	Red Book (Construction)	Capital Projects
6		Structural Upgrades (North and South Wings) at Magdalena Grand Beach & Golf Resort	72121103	Besides the spalling noted in the lobby area, delamination and spalling was also noted on the seaward face and breezeway slabs of both the north and south wings. The intended works should address these structural issues in the slabs and preserve their overall structural integrity.	5-Dec-24	5-Mar-26	12 Months	Public	10	Red Book (Construction)	Capital Projects
7		Provision of Security at the Alutech Research and Development Facility and the Tamana InTech Park, Wallerfield	92121504	Mobile, canine and guard patrol services	16-Jun-25	30-Sep-26	1 year	Public	10	Fixed Term	HSSE
8		Provision of Security at the Phoenix Park	92121504	Mobile, canine and guard patrol services	14-Feb-25	9-Jun-26	1 Year	Public	10	Fixed Term	HSSE
9		Provision of Security at Sangster's Hill Mall Tobago	92121504	Guard patrol services	14-Nov-24	19-Dec-25	1 Year	Public	N/A	Fixed Term	HSSE
10		Provision of Security at Sangster's Hill Mall Tobago	92121504	Guard patrol services	14-Aug-25	19-Dec-26	1 Year	Public	N/A	Fixed Term	HSSE
11		Provision of Statutory Auditing Services	84111601	Statutory Auditing Services for the annual review of e Teck Group Financial Statements for 2024	31-Jan-25	31-Mar-25	6 months	Selective	N/A	Fixed Term	Finance
12		Valuation of Industrial Properties	80131802	Valuation for market, rental and insurances purposes	Aug-25	Jan-26	4 months	Selective Bidding Single Envelope	N/A	Fixed term contract	Assets
13		Cadastral survey of Frederick Extension	81151604	Cadastral survey for land acquisition	Jun-25	Sep-25	3 months	Selective Bidding Single Envelope	N/A	Fixed term contract	Assets
14		Cadastral survey Endeavour	81151604	Cadastral survey for land acquisition	Jun-25	Sep-25	3 months	Selective Bidding Single Envelope	N/A	Fixed term contract	Assets
15		Conducting a feasibility study	81101512	Feasibility study for the implementation of a Land Information System	Mar-25	Sep-25	6 months	Selective Bidding Single Envelope	N/A	Fixed term contract	Assets
16		Ground Maintenance & Upkeep Works Alutech Research and Development Facility at Tamana InTech Park, Wallerfield	72102905	Monthly Landscaping (Grass cutting, drain cleaning, tree pruning and des-silting loading bay and pump pit)	Dec-24	Mar-26	1 Year	Selective Bidding Single Envelope	N/A	Fixed Term	Facilities Maintenance
17		Temporary Generator Alutech Research and Development Facility at Tamana InTech Park, Wallerfield	72101518	Monthly Provision of generator electrical supply to conduct monthly maintenance on facility as it is not connected to T&TEC supply	Dec-24	Feb-26	1 Year	Selective Bidding Single Envelope	N/A	Fixed Term	Facilities Maintenance

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18		Upgrade Waste Water Treatment Plant Debe	72121505	Assessment and Design of Waste Water Treatment Plant for Upgrade	Mar-25	Dec-25	1 Year	Selective Bidding Single Envelope	N/A	Fixed Term	Facilities Maintenance
19		Installation of Electrical Cables for Streetlights Debe	72151501	Main electrical cabling required for street lighting	Dec-24	Mar-25	1 Month	Selective Bidding Single Envelope	N/A	Fixed Term	Facilities Maintenance
20		Clearing of Lot Hilton Trinidad & Conference Centre	77111603	Clearing of lot inclusive of removal of debris, construction of a berm to enhance the surroundings	Dec-24	May-25	1 Month	Selective Bidding Single Envelope	N/A	Fixed Term	Facilities Maintenance
21		Landslip Assessment Morvant	81151905	Assessment of Landslip and design of retaining structure to address landslip in common area of park	Feb-25	Jul-25	3 Months	Selective Bidding Single Envelope	N/A	Fixed Term	Facilities Maintenance
22		Surveillance System for Dumping O' Meara	46171610	Installation of a video surveillance system to mitigate the risk of indiscriminate dumping on the industrial park	Mar-25	Sep-25	2 Months	Selective Bidding Single Envelope	N/A	Fixed Term	Facilities Maintenance
23		Provision of Guard Booth Phoenix Park	95141803	Provision of Guard Booth at the WWTP	Dec-24	Feb-25	1 Month	Selective Bidding Single Envelope	N/A	Fixed Term	Facilities Maintenance
24		Relocation and Storage of Excess Materials Phoenix Park	78181702	Provision of storage units, packing and Transporting of excess materials from PPIE to Tamana InTech Park, Wallerfield	Nov-24	Jan-25	1 Month	Selective Bidding Single Envelope	N/A	Fixed Term	Facilities Maintenance
25		Slope Failure Assessment and Design Plaisance	81151905	Assessment of Slope Failure and Design of Retaining Structures	Feb-25	Jul-26	2 Year	Selective Bidding Single Envelope	N/A	Fixed Term	Facilities Maintenance
26		Electrical Meter Bank Changeout Sangster's Hill Mall, Tobago	39121300	Replacement of the Electrical Meter Bank for the Mall Units	Mar-25	Aug-25	1 Month	Selective Bidding Single Envelope	N/A	Fixed Term	Facilities Maintenance
27		Lift Station #6 Pump Assessment and Repair Tamana InTech Park, Wallerfield	40151517	Assessment and Repair of Lift Station Pumps	Mar-25	Sep-25	4 Months	Selective Bidding Single Envelope	N/A	Fixed Term	Facilities Maintenance
28		Supply and Installation of potable water valves Tamana InTech Park, Wallerfield	72101510	Supply and Installation of potable water valves on water reticulation system at the Tamana InTech Park	Feb-25	Aug-25	1 Month	Selective Bidding Single Envelope	N/A	Fixed Term	Facilities Maintenance
29		Generator Servicing Flagship Complex Tamana In Tech Park Wallerfield	72151516	Generator Servicing	Oct-23	Dec-25	2 Years	Selective Bidding Single Envelope	N/A	Fixed Term	Facilities Maintenance
30		HVAC System Refurbishment Flagship Complex Tamana In Tech Park Wallerfield	72151207	Refurbishment of HVAC System Components	Mar-25	Mar-26	6 Months	Selective Bidding Single Envelope	N/A	Fixed Term	Facilities Maintenance
31		HVAC Service Contract Flagship Complex Tamana In Tech Park Wallerfield	72151207	HVAC Service Contract	Mar-25	Sep-26	1 Year	Selective Bidding Single Envelope	N/A	Fixed Term	Facilities Maintenance
32		Electrical Inspectorate Certification Compliance - Service Transformers, HV Switches, Switchboard, LV Switchboard Grounding, Building Certification, Coordination Study and Anxillary Electrical Works and connection of iQor Generator Flagship Complex Tamana In Tech Park Wallerfield	72151515	Electrical Inspectorate Certification Compliance - Service Transformers, HV Switches, Switchboard, LV Switchboard Grounding	Dec-24	Sep-24	2 Years	Selective Bidding Single Envelope	N/A	Fixed Term	Facilities Maintenance
33		Elevator Servicing Flagship Complex Tamana In Tech Park Wallerfield	72101506	Elevator Servicing	Oct-24	Oct-25	1 Year	Selective Bidding Single Envelope	N/A	Fixed Term	Facilities Maintenance
34		Power Washing Flagship Complex Tamana In Tech Park Wallerfield	72153501	Power Washing of the Flagship Complex and surrounding areas	Dec-24	Jan-26	2 Years	Selective Bidding Single Envelope	N/A	Fixed Term	Facilities Maintenance
35		Painting and Interior Upgrade Flagship Complex Tamana In Tech Park Wallerfield	72151302	Painting and Upgrade of the Interior of Flagship Building (Common Spaces and e Teck's office)	Feb-25	Sep-25	3 Months	Selective Bidding Single Envelope	N/A	Fixed Term	Facilities Maintenance
36		Painting of the Utilities Building Flagship Complex Tamana In Tech Park Wallerfield	72151302	Painting of the Utilities Building	Feb-25	Sep-25	3 Months	Selective Bidding Single Envelope	N/A	Fixed Term	Facilities Maintenance
37		Roof TPO Repair (Phase 1) Flagship Complex Tamana In Tech Park Wallerfield	13102032	Repair of the Roof TPO Membrane on the Flagship Building	Mar-25	Sep-25	2 Months	Selective Bidding Single Envelope	N/A	Fixed Term	Facilities Maintenance
38		Works to the Exterior of the Flagship Complex Tamana In Tech Park Wallerfield	72101507	Repairs to Entrance Canopy, Elevator Netting, Balcony Tiling, Air Handler Intake Grills, handrails, etc.	Mar-25	Sep-25	3 Months	Selective Bidding Single Envelope	N/A	Fixed Term	Facilities Maintenance
39		Provision of a Two Year Preventative Maintenance Program for Two Kone Passenger Lifts Flagship Complex Tamana In Tech Park Wallerfield	72101506	Preventative Maintenance on elevators	Nov-24	Feb-27	2 Years	Selective Bidding Single Envelope	N/A	Fixed Term	Facilities Maintenance
40		Servicing of the Fire Protection System Flagship Complex Tamana In Tech Park Wallerfield	92121702	Preventative Maintenance for the Fire Protection System	Nov-24	Feb-26	1 Year	Selective Bidding Single Envelope	N/A	Fixed Term	Facilities Maintenance
41		Maintenance of the Waste Water Treatment Plant Plaisance	81101527	Preventative Maintenance for Waste Water Treatment Plant	Nov-24	Feb-27	2 Years	Selective Bidding Single Envelope	N/A	Fixed Term	Facilities Maintenance
42		Resealing of the Glass Fiber Force Panel (GFRC) Flagship Complex Tamana In Tech Park Wallerfield	72121103	Use of man lift to access specified areas of the building exterior to replace deriorated sealant between the GFRC panels.	Oct-24	Jan-25	3 Weeks	Selective Bidding Single Envelope	N/A	Fixed Term	Facilities Maintenance
43		Provision of Repairs to the Main Water Line Tamana In Tech Park Wallerfield	72154059	Excavation works to locate leak and repair water line, backfill and compact areas and repair roadway if required.	Oct-24	Jan-25	1 Month	Selective Bidding Single Envelope	N/A	Fixed Term	Facilities Maintenance
44		HVAC Duct Cleaning Services Flagship Complex Tamana In Tech Park Wallerfield	76111602	Using air compressors within the duct system, rotobrush machine for debris removal of buildup and residue and generela cleaning of air vents, diffusers, grilles etc.	Nov-24	1-Mar	2 Months	Selective Bidding Single Envelope	N/A	Fixed Term	Facilities Maintenance
45		Job Evaluation & Compensation Survey	80111500	Development of a framework for determining the relative level, complexity, importance and value / worth of e Teck's jobs. Creation of Job classifications consistent with pay grades for comparable work across the organization	Jan-25	Jun-25	6 Months	Public Tender	N/A	Fixed Term	Human Resources
46		Payroll Services	84111500	The Provider will calculate and prepare the monthly local payroll and credit all required net salaries and assignments based on the information received from e Teck to the respective recipients. Additionally, the Service Provider will remit the necessary statutory and third party assignment payments to the relevant authorities and institutions and also prepare TD4's for the relevant employees to file with their annual tax returns on or before the due date.	Jun-25	Jul-26	1 Year	Single Source	N/A	Fixed Term	Human Resources
47		Recruitment Advertisement- Job Boards	93141800	To advertise vacant jobs externally and to recruit suitable candidates from entry level to Senior Management.	Aug-25	Sep-26	1 Year	Single Source	N/A	Fixed Term	Human Resources

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48		Provision for Performance Management Software	43231500	The Performance Management Software service will be made available to e Teck to be used by Customer's and its Affiliates' Users solely for the internal business operations of Customer or such Affiliate (as the case may be).	Oct-24	Nov-25	1 Year	Single Source	N/A	Fixed Term	Human Resources
49		CheckPoint Firewall Subscription renewal	43222501	Renewal of Perimeter Firewall Support and associated subscriptions	Nov-24	Dec-24	2 Months	Open Bidding	N/A	Services	ICT
50		Record Digitization	81112005	Digitizing of corporate documents stored offsite	Jul-25	Dec-25	3 months	Open Bidding	N/A	Services	ICT
51		ERP - Customer Portal and Workflow Management System	43231600	Build of customer portal and workflow management system for Real Estate Assets	Feb-25	Sep-25	4 Months	Sole Source	N/A	Services	ICT
52		Microsoft ERP Upgrade	43231600	Upgrade of Microsoft Dynamics GP & PSM to MS Business Central and PLM	Feb-25	Sep-25	4 months	Open Bidding	N/A	Services	ICT
53		Procurement of Servers	43211502	Procurement of servers to replace aged infrastructure	Jan-25	Jun-25	3 Months	Open Bidding	N/A	Goods	ICT
54		VoIP Telephony System	43221504	Procurement of VoIP telephony system to replace aged Nortel infrastructure	Jan-25	May-25	3 months	Open Bidding	N/A	Goods/Services	ICT
55		Desktop/Laptop Computers	43211500	Procurement of Desktop & Laptop computers for new employees and replace aged/non-functioning de	Jan-25	Apr-25	3 Months	Open Bidding	N/A	Goods	ICT
56		UPS Batteries (Server Room)	39121011	Replacement of aged UPS batteries	Mar-25	Jul-25	1 Month	Sole Source	N/A	Goods	ICT
57		Lift Station 6 & Alutech Cameras	46171600	Installation of Surveillance Cameras at Alutech Facility and Lift Station 6	Jan-25	Jul-25	3 months	Open Bidding	N/A	Goods/Works	ICT
58		Microsoft Office 365 E5 Subscription Microsoft Teams, Exchange Online	43231500	Subscription Renewal for Microsoft Office 365 E5 Microsoft Teams, Exchange Online	Feb-25	Apr-25	1 month	Sole Source	N/A	Services	ICT
59		Strategic Planning Support Consultancy	80101504	Strategic Planning Support Consultancy	Nov-24	Jun-25	6 Months	Sole select	N/A	Service	Special Projects & Hotel Assets
60		Consultancy for developemnt of an economic assessment tool	81121500	Economic assessment tool development	Jun-24	Sep-25	8 Weeks	Selective	10	Service	Special Projects & Hotel Assets
61		Valuation of Magdalena Grand Beach & Golf Resort	80131802	Valuation services	Dec-24	Jan-25	6 Weeks	Selective	N/A	Service	Special Projects & Hotel Assets
62		Consultancy service to seek operator/investor/purchasor for the Magdalena Grand Beach and Golf Resort	90111501	Consultancy service for MGBGR sale etc.	Dec-24	May-25	4 Months	Selective	10	Service	Special Projects & Hotel Assets
63		Procurement of Electric Golf Carts & Maintenance Utility Carts for the Magdalena Grand Beach & Golf Resort	25101904	New electric golf carts & maintenance utility carts needed for the Magdalena Golf Course	Dec-24	Jun-25	4 - 6 Months	Selective	10	Goods	Special Projects & Hotel Assets
64		Procurement of Greens Mower & Accessories	21101701	New Greens Mower & Accessories needed for the Magdalena Golf Course	Dec-24	Oct-25	8 - 10 Months	Selective	10	Goods	Special Projects & Hotel Assets
65		Provision of Janitorial Services for e Teck Tamana, InTech Park, Wallerfield	76110000	Janitorial Services	Aug-24	Oct-24	2 Years	Selective	N/A	Fixed Term	Administrative Services
66		Provision of Vehicle Leasing Services for e Teck Tamana, InTech Park, Wallerfield	25100000	Vehicle Leasing	Aug-24	Nov-24	2 Years	Selective	N/A	Fixed Term	Administrative Services
67		Rental of Copiers/ Printers for e Teck- REA and Admin	801161800	Office Equipment Rentals	Jul-24	Sep-24	36 months	Selective	N/A	Fixed Term	Administrative Services
68		Rental of Copiers/ Printers for e Teck- 3rd Floor Main	801161800	Office Equipment Rentals	Sep-24	24-Nov	36 months	Selective	N/A	Fixed Term	Administrative Services
69		Opening Ceremony Event of Factory Road	80141607	Opening Ceremony Event of Factory Road	Mar-25	Jun-25	2 Months	Selective	N/A	Fixed Term	Corporate Communications